

# United States Department of the Interior

BUREAU OF LAND MANAGEMENT  
Montana State Office  
5001 Southgate Drive, P.O. Box 36800  
Billings, Montana 59107-6800  
<http://www.mt.blm.gov/>

In Reply To:

1525 (935.DG) P

June 5, 2003

EMAIL TRANSMISSION - 6/6/03  
Instruction Memorandum No. MT-2003-046  
Expires: 9/30/04

To: State Management Team

From: Deputy State Director, Division of Support Services

Subject: Working Capital Fund, Light Trucks Procurement, FY 2003

DD: 6/16/03

The attached IM No. BC-2003-039 (Attachment 1), requests that offices submit their consolidated light truck replacement requisitions for FY 2003 to the Business Center by June 20, 2003.

Please complete an "Individual WCF Replacement Motor Vehicle and Heavy Equipment Requisition" for each vehicle being ordered (See Attachment 1). **Assign a local requisition number** including the state, office and a control number (example: MT-020-0001). Each requisition must be assigned a separate number and be signed by an authorized official at the local office before submission to the Montana State Office. If additional funds are required, attach form 1520-18 with the approved funding. Field Office Managers must sign a "Certification of Requirement for Oversize Vehicle" (See Attachment 1) for any vehicles larger than Standard Item 100, 41 or 41C unless it is an alternative fuel vehicle. Law enforcement requisitions must be accompanied by a "Certification for Law Enforcement Vehicles." Incomplete motor vehicle requisitions will be returned to the originating office for further action.

Please provide your requisition package, in the format listed in the IM, to the Branch of Business and Fiscal Services (MT-935) for consolidation and signature by the State Director. If you have any questions, contact Dotti Green, Property Management Specialist at (406) 896-5199.

Signed by: Diane M. Friez

Authenticated by: Jennifer C. McKinley, (MT-935)

1 Attachment

1-IM No. BC-2003-039 (in its entirety)

United States Department of the Interior  
BUREAU OF LAND MANAGEMENT  
National Business Center  
Denver Federal Center, Building 50  
P.O. Box 25047  
Denver, Colorado 80225-0047  
<http://www.blm.gov/nbc>

In Reply Refer To:  
1525 (BC-651/653) P

April 30, 2003

EMS Transmission  
Instruction Memorandum No. BC-2003-039  
Expires: 09/30/2004

To: State Directors  
Attn: Deputy State Director for Administration, Assistant Director, FA-100

From: Director, National Business Center

Subject: Complying with Executive Orders 13149/13031 and Improving Fuel Efficiency  
through Light Truck FY 2004 Procurement Activities DD: 6/20/03

**Program Areas:** Fleet Management

**Purpose:** This Instruction Memorandum (IM) sets forth the Bureau of Land Management (BLM) strategy for complying with Executive Order 13149, Greening the Government through Federal Fleet and Transportation Efficiency; Executive Order 13031, Federal Alternative Fueled Vehicle Leadership; and IM 2003-110, Three Year Fleet Management Plan.

**Policy/Action:** To ensure delivery of light trucks in early 2004 for use during the 2004 field season, *Field Offices must submit a requisition for all proposed vehicles and a consolidated certification for standard and law enforcement vehicles to the National Business Center (NBC), Property Operations Branch (BC-653), on or before June 20, 2003.* The requisitions must be signed by the State Director or the Assistant Director, FA-100, or their authorized representative; this may also be delegated to the Field Office or District Manager level.

Requisitions, cover letters, and justifications may be submitted by either fax or Lotus Notes, or through the mail. Originals of BLM Form 1510-18 must be mailed in, referencing the Motor Vehicle Requisitions they pertain to. Incomplete motor vehicle requisitions will be returned to the originating office for further action. BC-653 will consolidate all procurement activities by July 2003. Requisitions will be assigned order numbers and sent back to field offices for entry into the General Services Administration (GSA) AutoChoice system.

Specific steps for processing motor vehicle requisitions are found in Attachment 1.

Executive Order 13149 requires that we reduce petroleum fuel consumption in FY 2005 by 20 percent from the FY 1999 baseline consumption. To accomplish this, the BLM must replace existing fleet with more fuel efficient vehicles. Since our mission keeps expanding, this goal will be measured by increases in fuel economy, i.e., miles per gallon of petroleum fuel consumed, rather than a direct reduction in gallons consumed. Law enforcement and fire attack vehicles are exempt from this requirement; however, the use of alternative fuel by these vehicles will continue to contribute to alternative fuel usage goals and reduce our overall fuel consumption.

In accordance with Executive Order 13031, Federal Alternative Fuel Vehicle Leadership, we are required to purchase alternative fuel vehicles (AFVs) for 75 percent of the FY 2004 new vehicle acquisitions for fleets of 20 or more vehicles located in Standard Metropolitan Statistical Areas (SMSAs) in the DOE Clean Cities Program. Acquisitions include vehicles leased from GSA as well as the new Interior acquisitions. Current BLM cities with offices that are located in SMSAs include Phoenix, Denver, Boise, Salt Lake City, Sacramento, Riverside, Jackson, Portland, Spokane, Bakersfield, Milwaukee, Washington, and Las Vegas. Law enforcement, fire, and other emergency vehicles are exempt from the fleet totals used to qualify for this requirement, but acquisitions for emergency use and consumption of bio-diesel can be used to meet the requirement.

Offices must consider how they will structure their fleet to meet these requirements. By making the right choices, we can best position the BLM to minimize the consumption of petroleum fuels. Managers should carefully evaluate their requirements when specifying replacement vehicles and should select sizes and options that can contribute toward reducing fuel consumption. Leased acquisitions from GSA will also count for our fuel consumption, so care should be taken in requisitioning replacement leased vehicles as well. The consequences of not moving toward these goals may be mandatory reductions in vehicles or limitations on fuel consumption because of budget restrictions.

We acknowledge that alternative fuels are not widely available. However, if we have a number of AFVs at a particular office, we will be installing an alternative fueling facility at the office if the fuel is not commercially available locally.

**Time Frame:** This IM is effective upon receipt.

**Budget Impact:** No adverse impacts are anticipated, except for offices requisitioning additional Interior vehicles. Savings to benefiting activities will result from acquiring downsized vehicles.

**Background:** Each year, the NBC Property Operations Branch coordinates the replacement of Interior-owned vehicles operated by BLM field offices using WCF funding. This IM coordinates this activity. We can put forth our best effort to achieve a 20 percent reduction in fuel consumption by choosing smaller vehicles, vehicles with two-wheel drive versus four-wheel drive, vehicles with the minimum size engine to accomplish the mission, vehicles with diesel engines when they are available, and AFVs.

**Manual/Handbook Sections Affected:** Guide Handbook 1520-3, Fleet Management, Requisitioning Requirements (new addition).

**Coordination:** This document was coordinated with the NBC's Property Operations Branch, BC-653, and the Financial Programs and Investment Branch, BC-612.

**Contact:** For operational/policy issues, please contact Tom Jatko, BLM Fleet Manager/ Equipment Specialist, at (303) 236-9456; or for further policy clarification contact Jim Crews, Policy, Analysis, and Oversight Office at (303) 236-4676.

Signed by:  
Thomas F. Boyd  
Director, National Business Center

Authenticated by:  
Lynne J. Lotvedt  
Staff Assistant

7 Attachments

- 1- Steps for Requisitioning Vehicles (2 pp)
- 2- Motor Vehicle Replacement Listing (21 pp)
- 3- Individual WCF Replacement Motor Vehicle  
and Heavy Equipment Requisition (1 p)
- 4- Certification for Standard and Law Enforcement  
Vehicles (1 p)
- 5- Replacement Criteria for Light Trucks (1 p)
- 6- Average Vehicle Replacement Costs (1 p)
- 7- Certification of Requirement for Oversize Vehicle (1 p)

Distribution

ST-150, BLM Library  
BC-653

## **Steps for Requisitioning Vehicles**

1. Please review the vehicles eligible for replacement based on projected mileage on Attachment 2, Vehicle Replacement List, to determine if replacement is necessary and then complete the analysis on Attachment 3, Individual Working Capital Fund (WCF) Replacement Motor Vehicle and Heavy Equipment Requisition, for each vehicle to be replaced. Vehicles newer than the 1999 model year will be replaced as funds are available. When completing the requisition, enter the options needed. Vehicles in continuous heavy-duty use, such as law enforcement vehicles, should order a trailer-towing package, options RH3 or RH4, as appropriate, since this option includes a heavier suspension system and cooling system.
2. Attachment 3 should be used as an individual vehicle requisition in lieu of BLM Form 1510-18 unless additional funds are required. If additional funds are required, a 1510-18 must be attached approving the additional funds. Attachment 3 was changed in 2001, so please use the new form, as other forms will not be accepted. The new form is included as an attachment and is also available on the Property Management Website: <http://ncweb/bc653/>.
3. Many vehicles other than law enforcement vehicles are showing over 100,000 miles at a 4-year life cycle. Maintenance costs normally begin to rise on these high-mileage vehicles, resulting in higher use rates. Rotation of these vehicles with low-mileage vehicles will alleviate the need for early replacement and additional costs of vehicle preparation such as radio installation and vehicle markings. Fleet managers in States where there is over- and under-utilization of vehicles among offices may wish to look at fleet distribution or fleet size.
4. With this replacement cycle, we must downsize vehicles in order to comply with recent Executive Orders. No vehicle (except for law enforcement vehicles) larger than items 100 (Jeep Liberty, Ford Explorer, Ford Escape, or Chevy Trailblazer) or items 41 or 41C (Dodge Ram 1500, Chevy C1500, or Ford F150) will be ordered unless it is an alternative fuel vehicle or there is an accompanying certification from the local manager.
5. This certification (Attachment 7) must state that (a) the vehicle is required to haul or pull a larger payload than is permitted in the above vehicles at least 40 percent of the miles traveled, (b) four-wheel drive is required to ensure the safe and timely completion of the travel, and (c) there is no alternative among currently available vehicles in the local fleet to meet these requirements.
6. The minimum size engine in these vehicles should be ordered unless there is additional justification. Service or utility body trucks must be ordered with diesel engines or as alternative fuel vehicles with the propane (LPG2) option. A certification for larger vehicle is included as Attachment 7, Certification of Requirement for Oversize Vehicle. Downsizing a vehicle could save your office 25 percent of the annual cost you are paying for a full-size vehicle.

The requisition number, which must be assigned by office location, consists of the state, office, and a consecutive document control number (example: CO-600-17). The requisition must be signed by an authorized official at the requisitioning office. Requisitions prepared in field offices must be reviewed and approved at the State Office level primarily to ensure that the vehicle being requisitioned has the appropriate options that match the vehicle standard item number according to the Federal Standard.

7. If a particular model of vehicle is desired, or if a particular style or option that is required is available with only one manufacturer's model, a sole source justification must explain how the option(s) is (are) essential to meeting the minimum operating requirements of the government. Requisitions for a sole source procurement must be supported by a "Justification for Sole Source Procurement." Sole source justifications must be signed by persons authorized to approve the requisition.

If the requisition is for a law enforcement vehicle, a "Certification of Law Enforcement Vehicles" is also required (see Attachment 4). Law Enforcement General Orders specify the types of vehicles and options that may be requested for law enforcement vehicles. These are standard items 46C, 47C, 49C, 105, or 105B. Requests for vehicles other than these must be accompanied by a justification signed by the BLM Chief of Law Enforcement, WO-370.

8. Attachment 5 lists the Replacement Criteria for Light Trucks. The forecast list, Attachment 2, projects mileage through April 2003. If your office anticipates a change in the usage of the vehicle, please consider that in forecasting your replacement requirements. Where a vehicle meets age, but not usage, criteria, the local fleet size should be evaluated for underutilized vehicles.

9. A copy of Federal Standard 307AF, Trucks, Light, Commercial, 4x2 and 4X4, 4,000 to 19,999 pounds GVWR, dated July 2002, should have been sent by GSA to all State and Field Offices in October 2002 for use in identifying requirements and preparing requisitions for replacement vehicles. This standard is also available on the GSA Website: <http://pub.fss.gsa.gov/vehicles/buying/> and may be downloaded.

10. Attachment 6 is a schedule of average costs for WCF light truck classes and corresponding GSA Standard Item numbers. Field offices can use this attachment to determine the approximate cost for purchasing a new vehicle.

Light fire engines, class 662 and 663, are replaced using a GSA Federal Supply Schedule Contract. The replacement of these trucks is coordinated at NIFC, FA-240, by Mike Utecht, (208) 387-5424. He has the forms required to order these trucks. Please do not use the order form for light trucks attached to this memorandum to order light fire engines.

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2004

**STATE: ALASKA**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
AK321	164	I266707	2000	106,698
		I272931	2001	97,429
AK953	164	I266870	2000	67,898

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2004

**STATE: ARIZONA**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
AZ010	143	I266314	1999	62,075
	161	I272942	2001	69,273
	167	I272946	2001	63,578
		I273441	2001	68,300
	168	I256908	1997	65,600
	642	I266511	2000	74,977
AZ020	161	I258862	1997	64,428
	162	I266316	1999	75,241
		I272947	2001	69,721
	163	I265935	1999	62,253
		I272948	2001	67,205
		I277054	2002	65,771
	164	I272949	2001	97,229
	166	I266436	1999	67,879
AZ030	164	I273107	2001	62,310
	170	I272775	2001	72,706
AZ040	169	I273108	2001	65,524
AZ050	168	I266545	2000	60,537
AZ060	169	I266164	1999	67,364
		I266885	2000	78,254
		I266886	2000	88,759
		I266884	2001	66,733
AZ070	169	I272724	2001	102,316
		I273457	2001	79,433
AZ910	164	I272728	2001	70,507
	166	I272726	2001	72,090
	167	I272731	2001	68,140
	169	I272727	2001	83,026
		I272729	2001	67,166



**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2004

**STATE: CALIFORNIA (Page 1)**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
CA160	146	I272780	2001	90,118
	161	I266524	2000	77,855
	163	I273560	2001	86,062
	166	I272781	2001	74,403
	167	I266536	2000	73,982
		I273535	2001	63,567
	170	I256515	1997	63,257
CA170	162	I266721	2000	83,730
	164	I273071	2001	113,430
	169	I262262	1998	62,692
CA180	164	I272877	1999	67,519
	169	I266169	1999	60,177
		I273181	2001	106,069
CA190	163	I266566	2001	62,131
	170	I266386	1999	64,934
CA310	168	I272915	2001	88,563
CA320	164	I272951	2001	102,922
CA330	160	I262061	1998	70,707
	162	I262060	1998	63,787
CA340	169	I266181	1999	72,332
	170	I258952	1998	64,266

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2004

**STATE: CALIFORNIA (Page 2)**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
CA350	161	I262452	1998	79,098
	163	I258945	1998	73,918
		I273248	2001	96,377
	164	I273115	2001	93,814
	166	I258948	1997	71,981
	168	I266543	2000	68,573
	170	I266320	1999	68,442
CA360	164	I272990	2001	74,925
	166	I265949	1999	75,778
	167	I262268	1999	79,909
CA370	162	I266541	2000	62,259
	163	I266001	1999	82,799
		I266540	2000	63,207
	166	I272954	2001	77,460
CA610	167	I272991	2001	61,751
		I272992	2001	64,202
	170	I266790	2000	133,422
		I266791	2001	60,939
CA650	164	I273094	2001	79,922
	167	I266021	1999	77,103
	169	I266170	1999	76,634
CA660	161	I162526	1992	53,307
	169	I266174	1999	79,338
		I266697	2000	83,652
		I272983	2001	75,602
		I273257	2001	91,413
CA670	164	I272996	2001	73,432
		I272997	2001	70,324
	170	I272998	2001	95,656

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2004

**STATE: CALIFORNIA (Page 3)**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
CA680	166	I272732	2001	100,266
		I273247	2001	97,328
	169	I272985	2001	97,115
		I272987	2001	89,589
		I272988	2001	76,878
CA690	163	I266760	2000	104,210
	164	I266055	1998	67,405
	167	I262334	1999	86,116
		I266178	1999	80,087
		I273005	2001	71,284
	169	I273253	2001	63,841
CA910	166	I272802	2001	79,901
	167	I273311	2001	96,418
	168	I168522	1994	67,938
		I168523	1994	60,430
		I259114	1997	69,160
	169	I266516	2000	90,368
		I272916	2001	82,614
		I262335	1999	61,205
		I266526	2000	97,478
		I266694	2000	63,237
		I273556	2001	65,484

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2004

**STATE: COLORADO**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
CO500	167	I266557	2000	61,241
	169	I273162	2001	80,609
CO601	162	I266136	1999	72,353
	163	I262046	1998	68,453
		I262047	1998	92,793
		I266203	1999	87,344
	167	I256549	1996	63,195
		I266713	2000	65,191
		I266714	2000	107,106
	170	I266008	1999	70,304
	642	I273280	2001	62,563
CO602	642	I256433	1996	83,238
CO603	162	I256535	1996	74,213
	164	I273025	2001	65,304
CO910	166	I272904	2001	118,673
	167	I265952	1999	76,345
		I265953	1999	63,135
		I265954	1999	68,505
	168	I262082	1998	75,225
		I266149	1999	80,000
	169	I262348	1998	74,095
	170	I272907	2001	66,050

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2004

**STATE: EASTERN STATES**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
ES020	166	I272909	2001	81,637
ES910	160	I262049	1997	40,904
	166	I266261	1999	75,863
		I266400	1999	74,201
		I273141	2001	79,675
	167	I277689	1999	74,813

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2004

**STATE: FIRE & AVIATION**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
FA100	670	I272797	2001	107,093
		I272798	2001	73,059
		I273287	2001	83,654
		I273455	2001	89,801
		I273456	2001	71,916

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2004

**STATE: IDAHO**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
ID073	642	I276845	1997	93,614
ID076	161	I262058	1998	76,959
	164	I272857	2001	102,381
ID090	164	I266388	1999	67,070
ID910	166	I262363	1999	72,905
		I266433	1999	64,300
	167	I273187	2001	76,500
	168	I256439	1996	73,071

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2004

**STATE: MONTANA**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
MT010	164	I273040	2001	77,310
MT020	170	I273123	2001	71,376
MT030	164	I272811	2001	99,988
MT060	140	I273111	2001	77,310
	170	I266567	2000	83,235
		I266627	2000	87,349
MT062	167	I266583	2000	62,543
MT064	169	I266240	1999	63,678
MT070	164	I273286	2001	84,125
	167	I273201	2001	73,443
	170	I266562	2000	81,427
		I273575	2001	70,296
MT090	161	I277463	1989	56,824
	163	I277464	1996	111,539
	164	I266770	2000	62,717
MT910	146	I273041	2001	95,451
	166	I265962	1999	62,928
	167	I273202	2001	83,504
	169	I272715	2001	62,333
MT922	162	I265934	2000	73,921
		I266211	1999	91,051
	163	I273200	2001	64,696



**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2004

**STATE: NEW MEXICO (Page 1)**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
NM010	140	I256665	1996	71,857
	142	I273173	2001	81,379
	143	I262114	1998	116,662
	161	I262361	1998	83,898
	162	I266580	2000	92,466
		I273150	2001	67,980
	163	I266076	1999	77,097
		I266581	2000	79,276
		I266806	2000	69,924
		I273151	2001	62,280
		I273170	2001	66,890
		I273171	2001	70,546
	166	I262369	1999	93,506
		I265966	1999	98,487
	167	I265969	1999	111,988
		I266077	1999	94,203
	168	I266016	1999	77,547
		I266579	2000	114,233
	170	I266075	1999	98,405
		I273174	2001	65,586
NM020	141	I266017	1999	65,255
	146	I266383	1999	82,431
	164	I273019	2001	101,291
	166	I272806	2001	65,683
	170	I259086	1998	73,226
NM030	163	I273194	2001	91,112
		I273218	2001	65,184
NM040	167	I266628	2000	65,988

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2004

**STATE: NEW MEXICO (Page 2)**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
NM044	167	I262150	1998	68,284
		I266676	2000	73,612
		I272816	2001	70,311
		I272817	2001	107,929
		I273635	2001	61,704
		I277140	2002	66,779
	168	I262101	1998	62,077
		I262102	1998	74,027
NM050	161	I256889	1997	66,534
	163	I272692	2001	67,169
NM060	162	I272821	2001	70,977
		I273149	2001	70,049
	164	I266752	2000	132,449
	165	I272818	2001	71,905
	167	I262320	1999	62,643
		I262487	1999	60,172
	170	I266597	2000	70,990
NM070	162	I259045	1997	82,372
		I259047	1997	68,621
		I262228	1998	67,117
		I262229	1998	71,863
		I266302	1999	78,257
	163	I262122	1998	63,607
	168	I259048	1997	77,633
		I266091	1999	68,995

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2004

**STATE: NEW MEXICO (Page 3)**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
NM080	162	I265944	1999	79,903
		I265945	1999	60,840
		I273228	2001	60,674
	163	I273127	2001	83,601
	165	I272831	2001	61,513
		I272833	2001	94,652
		I272834	2001	62,385
	167	I266743	2000	65,807
NM090	162	I273334	2001	70,296
	170	I277509	1999	78,424
NM910	163	I262456	1998	66,112
	165	I273291	2001	63,375
	166	I265976	1999	70,914
		I266423	1999	93,152
		I272837	2001	61,429
	167	I266722	2000	62,937
		I266723	2000	63,720
	168	I262112	1998	89,700

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2004

**STATE: NEVADA (Page 1)**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
NV010	163	I266569	2000	83,259
		I273147	2001	60,211
		I273460	2001	66,081
	167	I262092	1999	68,982
		I277572	2000	71,334
	168	I266156	1999	61,450
	170	I273551	2001	104,326
		I273605	2001	99,810
	642	I273317	2001	74,254
		I273331	2001	93,472
NV020	162	I266270	1999	78,165
	163	I266571	2000	79,915
		I266572	2000	75,034
		I273166	2001	64,267
	166	I266135	1999	80,976
	167	I273278	2001	76,883
	169	I273007	2001	84,464
	170	I272979	2001	83,294
NV030	166	I259168	1997	69,345
	168	I258821	1997	63,671
	169	I266782	2000	76,527
		I272760	2001	95,248
NV040	163	I266297	1999	76,649
		I266298	1999	103,797
		I266575	2000	73,781
	167	I273486	2001	71,863
	168	I266152	1999	85,757
	169	I273017	2001	97,863
	170	I266207	1999	70,682
		I273018	2001	62,935
		I273037	2001	68,441
NV045	163	I273301	2001	63,569
		I266323	1999	88,560

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2004

**STATE: NEVADA (Page 2)**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
NV050	161	I266880	1997	62,705
	164	I266762	2000	70,850
	167	I265967	1999	66,780
	170	I266376	1999	76,876
		I277541	2001	81,000
NV060	168	I259066	1997	68,085
	641	I262152	1998	61,170
	642	I266419	1999	65,097
NV910	166	I266422	1999	78,023
		I266428	1999	70,732
	167	I273508	2001	75,656
	169	I273275	2001	90,161
		I273276	2001	67,440

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2004

**STATE: OREGON (Page 1)**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
OR010	162	I272845	2001	75,734
	163	I266602	2000	62,671
		I272962	2001	80,209
	166	I266424	1999	93,446
	168	I266644	2000	71,456
	169	I273294	2001	76,846
	170	I262109	1998	79,144
OR020	166	I262417	1998	64,212
		I265977	1999	80,572
OR030	163	I272860	2001	94,757
		I277014	2002	61,419
	164	I262530	1999	63,109
	166	I266429	1999	60,498
	167	I266595	2000	70,643
		I273271	2001	73,188
	642	I262044	1998	83,600
		I272859	2001	72,437
OR050	161	I266026	1999	71,951
	162	I262098	1998	73,728
	163	I266288	1999	80,968
		I266651	2000	66,246
		I273579	2001	74,244
	169	I273229	2001	60,464
	170	I256845	1997	63,341
		I262612	2000	91,932
		I273053	2001	75,653
OR080	164	I273014	2001	71,184
	169	I273015	2001	63,182
OR090	164	I273138	2001	75,552
	169	I273013	2001	66,826

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2004

**STATE: OREGON (Page 2)**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
OR100	161	I258830	1997	62,115
		I266641	2000	67,237
		I266642	2000	75,276
		I272864	2000	60,662
OR110	161	I256931	1997	75,381
	164	I273446	1982	37,599
	168	I266039	1994	112,164
	169	I262322	1999	64,297
		I262323	1999	104,421
		I272763	2001	68,184
OR130	161	I266733	2000	64,806
	163	I272866	2001	88,153
	169	I272879	2001	63,435
OR910	169	I266729	2000	85,739
		I276849	1998	70,164
		I277727	1993	6,457

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2004

**STATE: UTAH (Page 1)**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
UT020	163	I273011	2001	62,861
		I273339	2001	66,745
	164	I272867	2001	80,775
		I273012	2001	77,670
	167	I273338	2001	76,869
UT040	161	I256924	1997	64,372
	162	I266290	1999	64,171
		I266464	1999	74,100
		I266465	1999	66,880
	163	I266452	1999	85,690
		I266453	1999	79,052
		I266621	2000	60,330
	164	I273031	2001	71,015
	168	I266346	1999	80,547
	170	I266623	2000	69,673
	641	I266622	2000	73,651
	642	I262628	2000	64,276
		I266825	2000	61,241
UT050	161	I262457	1998	80,377
		I266278	1999	79,833
		I266292	1999	65,996
	169	I266749	2000	68,217
	642	I272852	2001	77,885
		I273444	2001	83,192
UT060	146	I266596	2000	62,158
	161	I266313	1999	60,754
	163	I272873	2001	69,836
	168	I258997	1997	79,461
		I259061	1997	69,936
UT070	161	I262097	1998	63,822
	162	I272871	2001	65,029
	167	I273475	2001	68,669
	170	I266746	2000	76,219



**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2004

**STATE: UTAH (Page 2)**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
UT080	163	I272870	2001	60,006
	164	I272869	2001	97,300
	167	I266775	2000	81,975
	642	I273576	2001	78,086
UT090	169	I272764	2001	67,830
UT910	167	I266774	2000	74,688
		I272970	2001	80,647
	168	I266664	2000	73,791

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2004

**STATE: WYOMING (Page 1)**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
WY010	163	I272875	2001	61,543
		I272885	2001	85,800
	167	I272883	2001	61,145
		I272884	2001	77,540
WY030	160	I259037	1997	82,294
	161	I258857	1997	65,799
	162	I272933	2001	65,022
	163	I266658	2000	68,581
	164	I273065	2001	63,106
	168	I259095	1997	70,906
		I262142	1998	94,391
	170	I273055	2001	82,886
WY040	161	I256867	1997	82,711
	162	I262144	1998	65,750
		I262425	1992	34,121
		I272896	2001	61,672
		I273098	2001	88,872
	163	I258942	1998	103,071
		I273430	2001	71,328
	164	I273471	2001	73,039
	167	I265980	1999	70,967
		I265981	1999	112,574
		I266620	2000	75,006
		I272893	2001	66,228
	170	I273097	2001	62,474
		I273099	2001	102,501

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2004

**STATE: WYOMING (Page 2)**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
WY060	161	I258853	1997	70,050
	162	I266665	2000	93,103
		I266667	2000	94,337
		I266668	2000	68,087
		I273027	2001	92,671
		I273028	2001	71,897
		I273029	2001	66,989
	163	I277145	2002	75,631
	164	I273265	2001	82,506
	167	I266829	2000	63,252
	169	I272982	2001	89,533
WY910	166	I256660	1996	82,389
	167	I266766	2000	60,024
		I273222	2001	131,461
	168	I262128	1998	67,219
		I273075	2001	86,110
	169	I272855	2001	61,373
	170	I266767	2000	85,179

**Individual WCF Replacement Motor Vehicle (MV) And Heavy Equipment Requisition**

**THIS SECTION TO BE COMPLETED BY THE BUSINESS CENTER**

Agency Order Number \_\_\_\_\_ Estimated Cost \_\_\_\_\_ Class \_\_\_\_\_ New License \_\_\_\_\_

FEDSTRIP Number \_\_\_\_\_ RPN Number \_\_\_\_\_ Rejected \_\_\_\_\_

**REMAINDER OF FORM TO BE COMPLETED BY THE REQUESTING OFFICE**

1. Vehicle Delivery Address: BLM Ofc Code \_\_\_\_\_ 2. Date \_\_\_\_\_ 3. Req. No. \_\_\_\_\_

Office Name \_\_\_\_\_ No. & Street \_\_\_\_\_

City \_\_\_\_\_, State \_\_\_\_\_, Zip Code \_\_\_\_\_

4. Requisitioner Mailing Address: ☐ Same as address above

BLM Office \_\_\_\_\_ No. & Street or PO Box \_\_\_\_\_

City \_\_\_\_\_, State \_\_\_\_\_, Zip Code \_\_\_\_\_

5. (A) Person or alternate to be contacted about specifications for the replacement vehicle.

Name: \_\_\_\_\_ Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

(B) Person who will be signing the receiving report for the vehicle.

Name: \_\_\_\_\_ Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

6. Description of vehicle to be replaced.

License No. \_\_\_\_\_ Vehicle Class \_\_\_\_\_ GVWR \_\_\_\_\_ Mfr. \_\_\_\_\_ Model \_\_\_\_\_

Present Mileage \_\_\_\_\_ Year of Mfr. \_\_\_\_\_ Cost of repairs required on this vehicle \_\_\_\_\_

7. Federal Standard used in ordering the replacement vehicle - check box.

☐ 307 ☐ Date: \_\_\_\_\_ 4X2 and 4X4, 4000 to 19000 GVWR

☐ Other - Indicate Number and Date

8. Indicate the complete standard item number and desired option codes from the Federal Standard used.

Std Item No [\_\_\_\_\_] Options Required [ ☐ ]  
[ ☐ ]  
Color Preference \_\_\_\_\_ Additional Requirements: (AREQ) \_\_\_\_\_

9. If the selected replacement is a vehicle which would be assigned to a vehicle class that pays a higher fixed ownership rate (FOR), the office must submit a complete program justification on an additional page.

10. Attach a separate page with approved justification for a sole source vehicle as required by the Instruction Memorandum. All sole source vehicles and options are identified by double asterisks in the Federal Standards.

11. If the vehicle is a new purchase, is replacing a vehicle that was declared a loss and surveyed, or requires additional funding because it is a more expensive replacement or requires non-WCF funded options, attach a requisition, Form 1510-18, with the funding code(s) and an explanation.

\_\_\_\_\_  
Signature and Title of Authorized Official Telephone Number \_\_\_\_\_

Approved \_\_\_\_\_, BLM Fleet Manager, BC653 Date \_\_\_\_\_

CERTIFICATION FOR LAW ENFORCEMENT VEHICLES

Office: \_\_\_\_\_ Date: \_\_\_\_\_

Law Enforcement Vehicles:

The following listed replacement requisitions are for vehicles used for law enforcement work and are in conformance with 41CFR 101-38.001-18. Only the minimum essential requirements are being requested.

STATE DIRECTOR

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

### **Replacement Criteria For Light Trucks**

The standards prescribed below are minimum standards. Vehicles may be replaced when they have been operated the total miles listed. The mileage is projected the end of the field season. If the vehicle will reach the criteria during the field season, then it should be replaced before the field season. The Fixed Ownership Rate (FOR) is adjusted each year based on the age of vehicles when they are replaced. However, it is BLM policy to continue in service vehicles, which meet prescribed, replacement standards but which are in useable condition, provided as follows:

1. A continued program need exists for the vehicle;
2. The vehicle can be operated safely and dependably without excessive repair and maintenance cost, and without excessive fuel/oil consumption;
3. Repair parts are readily obtainable; and
4. Retention will not substantially reduce the sale value of the vehicle.

When any single repair job exceeds the estimated current market value of a vehicle, consideration should be given to replacement in lieu of repair and retention. Those vehicles with excessive maintenance costs may also be included prior to reaching the replacement criteria provided the supporting documentation is enclosed. You may use the above two considerations if funds are available.

<u>Vehicle Class and Description</u>	<u>Replacement Criteria</u>
140, 141, 142, 143, 145 (General Purpose, 4X2, includes pickup, panel, delivery, carryall van)	65,000 miles OR 10 years
160, 161, 162, 163, 166, 167, 168, 170 (General Purpose, 4X4)	60,000 miles OR 10 years
145, 165 PET vehicles	60,000 miles
164, 169 (Law Enforcement 4X4)	60,000 miles
670 RAWS	60,000 miles
662 and 663 Light Fire Trucks	8 years for 663, 9 years for 662

**Average Vehicle Replacement Costs, FY03**

WCF Class	Representative Standard Item(s)	Average Cost (\$)
140	60, 61	13,485
141	41, 61C,	22,115
142	42, 41C	22,574
143	44, 42C, 44C	23,672
145	41C	22,142
146	2,3,20,100	19,849
147	21,22,24,100B,101,102	21,491
171	44A, 44D,52,54,73,74B, 84B	24,385
172	124B, 124D	26,637
175	531	36,389
176	541	39,770
181	622	59,685
182	524	63,667
160	65, 66	18,246
161	66C, 46	20,451
162	46C, 47	23,572
163	49, 47C, 49C	23,956
164	46C, 47C, 49C	27,307
165	46C	24,198
166	106, 108	32,260
167	105A, 105B, 105 w/ V8	29,557
168	6, 105, 25, 105A w/ V6	23,613
169	105B, 108, 57, 55	30,372
170	49A, 49D, 74A, 129	28,405
174	129A, 129B, 79B, 79F	32,592
178	712, 723, 732, 742	46,136
179	714, 724, 733, 743, 744	58,578
183	613, 623, 633A	68,124

More precise numbers may be available.

## **CERTIFICATION OF REQUIREMENT FOR OVERSIZE VEHICLE**

Vehicle \_\_\_\_\_ must be replaced by a standard item \_\_\_\_\_ from the Federal Motor Vehicle Standards, because this vehicle is required to haul, carry or tow the maximum allowed load of this vehicle for at least 40 percent of the miles this vehicle will be operated or four wheel drive is required to ensure the safe and timely completion of the travel and no other vehicles are available that can be substituted. The maximum allowed load is defined as either the seating capacity or payload as specified by the Federal Motor Vehicle Standard, derated for off-highway use.

Other Justification:

I certify that this vehicle meets the minimum requirements of the Government and acknowledge that use of this vehicle will adversely impact the BLMs efforts to reduce petroleum fuel consumption to comply with EO13149. I further certify that acquiring this vehicle is the best way to meet the local transportation requirements and vehicle pooling is used to the maximum extent at the local office.

Typed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_